

**3/26/17 - AGM Agenda as submitted by Jennifer Porter, Secretary**

**Call to order: 6:00pm (Pre-AGM Board Meeting)**

**(Brief break)**

**Call to order: 7:00pm, AGM Meeting**

Board:

- Gillian Johnston – (RSA/PSU President) - Present
- Stacey Reeves (Administrator/Registrar)- Present
- Debbie Pierson (PSU Treasurer/Administrator) - Present
- TBD (Equipment field staff coord)-
- Jennifer Porter (Secretary) - present
- Steve Richards, (DOC) - present
- Alana Kasner (RSA Treasurer)- Present
- Mellissa Armstrong(Manager Coord)- not present
- Scott Christianson (PSU VP) - present
- Rod Gratzner (RSA VP)-present
- (Ref coordinator)- (not present)
- Joe Lumsden (VP admin/operations)- (not present)
- Marlon Mejia - present

Topics:

Old Business

- field information and training facility follow-up
- follow up on Ref Coordinator position, field coordinator and equipment coordinator.

New Business

- Sponsorships
- Around the room
- for the good of the game
- Ref Coord/field Coord/Equip Coord positions

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Gillian:

Proposed PSU budget looks good

Scott Motion to approve

2nd -

All in favor - passed

Besides coach's profiles and payment/registration information is there anything else anyone can think of that should be handed out? No? NO suggestions.

Rod: Coaches, if you have any issues on the fields, please contact Rod directly, rather than going through Gil.

Scott: Coaches meeting on 4/17 at Keller Williams from 7-8 for PSU Coaches, plus coaching clinic for all coaches on 4/4/17 at Ferucci Jr. High. All coaches and assistants need to be there. Nothing else to share.

Just a reminder, all spectators at Rodgers, ER, and Sparks, should be in the stands, and NOT on the track. We've been discussing field Marshalls at RSA games, but it's a matter of having people sign up to be that person.

(Stacey) Continue to be aware and observe, then let Stacey know (even with pictures) of any misuse of fields so she can send on to the school district to let them be aware so we don't get blamed for food, garbage, damage on the fields, etc.

Alana: Requested to add to website about refunds.

Debbie: Presented proposed budget to board.

Rec registration opens April 1st for returning, April 13th for new players.

Debbie has sent out emails to all PSU side players and parents. All info is on the website for PSU.

Stacey: Went over tryout information, nothing else to add.

Joe: Not present

Steve: Waiting for commitments from a few more coaches before we post the information. Hopefully by Wednesday.

Melissa: Working with Steve and would like to add a tab under the coaches corner to include the managers information, along with forms for concussions, etc.....

Marlon: We can add refund info under "frequently asked questions" on the website.

Will update website to include more detailed information on what club fees cover as opposed to team fees.

**Will also add that after 7 days of an installment payment not going through that the parent will be notified and the coach will be notified to handle, and the player will be suspended until cleared up.**

Old Business:

**Field Information/training facility/Follow-up**

We have Ferucci now, so that has helped.

Was able to move a lot of teams to sparks (older teams) over spring break.

Do not have access to upper field until June at Ferucci.

Denied by Aylen to use field.

Will run into a problem in September because heritage is going to start the turf this summer for field A.

Reserved fields for practices up until April, then will start up again in June.

**New Business:**

**Scott:** Need to put in place some sort of policy regarding player numbers, especially when combining age groups where there are duplicate numbers.

**Sponsorships** (Logos on jerseys? Tshirts? sweatshirts?) Questions put forth by coaches.

From the Rec-Side: Can they do sponsorships, and can they be on the uniforms if they sponsor?

This information is available for the RSA side, and there are forms for this.

Would it have to go to the club? or does it go to the team?

If they use the tax id for the club, then there is a percentage that goes back to the club.

**Alana:** Can we add something to our website with a no-refund policy and a timeline or guide for that?

**Yes - we need to add:**

Deposit is non-refundable.

After September 1st, no refunds for any fees.

A deposit is required to secure their spot, and it is non-refundable.

If they don't pay the registration fee, then they will not be able to participate.

**Regarding player fees:**

if payment is not made, player is subject to suspension and player card can be pulled.

**Process for Alana to handle this -**

Alert the coach that a player has not paid, and the coach will need to have the discussion with the player/parent. Keep the team manager in the loop, so they are aware and not surprised if a player card is pulled, but the manager will not be part of the discussion.

### **Tryouts:**

Not on the website yet. Once info is provided, all will be listed.

Tryouts will start in April for younger kids

- (4/25,26, & 29)- 07's to 10's. girls and boys

#### **then:**

- (5/2 & 5/3) 04's to 06's, girls and boys
- (5/5) 03's, girls and boys
- (5/6) 03's & 06's, girls and boys
- (5/5) 01's & 02's, girl and boys
- (5/5, & 5/6) 99's & 00's girls.

Other detail:

- Suggested to Jodi that we have a selection of spirit gear at tryout's
- Suggested to Melissa to send out a sign-up sheet to get managers to sign up to help and fill time slots.
- With Registration, specify people to manage the paperwork for tryouts.

As soon as Steve get's Stacey the teams and coaches, she can have all entered in the computer and have Marlon enter it on the website.

- Prefer to have 2 ppl checking in people who are already signed up, and have one person to handle those who did not sign up on line.

\*Need to decide what to do for coverage, maybe a tent with walls, so paperwork isn't blowing around.

- Gillian would like a spot for trying on uniforms.
- Gillian would like a motor home with canopy for the main sign up station.

Gillian: need to get managers books updated and sent to the printers. (Parkland Printers).

Need to get paperwork with fees/finances, and all other information re-printed for tryouts.

Rod to stop at Parkland Printers to put down a method of payment.

Alana to assist with paperwork for tryouts, for financial aid information.

**Bank Accounts:** As of April, accounts should be clear. If the team is 85% the same players, they can carry their accounts over.

Most teams should not have any major bills except a team party so they should zero out their account for the year.

All fresh accounts start May 1st.

Some of the managers who have cards that are having fee issues, Alana will handle.

### **NEW AGM business:**

**Ref Coordinator position:** moving on to next month

### **Field Coordinator for PSU:**

Charlotte Gratzner has stepped forward to take on position

All in favor –motion moved, position filled.

**Equipment Coordinator: there is a stipend. Please let Gil or Rod know if you are interested.**

**Around the room:**

Coaches? Nothing to share

Managers?

On our website, on our fees, needs to show exactly what is included. Requesting detail to be placed on the website.

- Fees for fall league & Spring League, club will cover, including coaches pay.
- All tournaments including Washington cup are covered by your team.

Dev program runs '09 to '07 currently, and has 2 seasons.

Is it coaches responsibility to pay for bag and balls? or does that come with club fees.

- Club supplies balls and bags to the coach. It did not happen this last year by mistake due to lack of ordering. It will happen this year, based on ordering.

Send all equipment need questions to Rod, until that position is filled.

Meeting Adjourned: 7:46 pm